

**Education Bureau**  
**Staff Interflow Schemes 2025**  
**Application Form**

Please read Education Bureau (EDB) Circular Memorandum (CM) No. 16/2025 before filling in this form. The completed application form should be sent by post to the Human Resource Management Unit of EDB on 4/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong or by hand to the Education Bureau's drop-in box (Box no.: EDB03 – Staff Interflow Schemes 2025) located at the 2/F Entrance, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong. Please specify "Application for Interflow" on the envelope. Application for interflow arrangement to commence in August/September 2025 should reach HRM Unit of EDB or EDB's drop-in-box on or before 3 April 2025.

<b>Personal Particulars</b>			
Name in English : (*Mr/Ms)	_____	(surname)	_____ (other names)
Name in Chinese :	_____	HKID No. (First 4 digits) :	_____
Substantive Rank <sup>(Note1)</sup> :	_____	E-mail <sup>(Note2)</sup> :	_____
Employment Term <sup>(Note3)</sup> :	employed on <b>*permanent/probation/trial/non-civil service contract/temporary contract</b> term		
Residential Address :	_____		
Tel : (Day)	_____	(Evening)	_____
<b>Parent School/Office</b>			
Name of School/Section:	_____		
Office Address :	_____		
Tel :	_____		
Fax :	_____	School Level (if applicable) :	* <b>Primary/Secondary/Special School</b>
<b>Academic and Teacher Qualifications</b>			
Qualification Obtained	Major/Minor/ Elective Subjects	Name of School/Institute	Year of Award
<b>Experience</b>			
<b>Experience in Education Profession</b>			
Name of School/Section	Post	Period of Service (mm/yy – mm/yy)	Major Duties (for teaching jobs, please specify the subjects and levels taught)
<b>Experience of Interflow to EDB or former Education and Manpower Bureau/Education Department(if any)</b>			
Name of School/Section	Post	Period of Service (mm/yy – mm/yy)	Major Duties (for teaching jobs, please specify the subjects and levels taught)
<b>Brief Descriptions (with duration) of Other Related Experience (e.g. subject panel, committee i/c, curriculum design and development, research, IT projects, SAMS administration, student discipline work, etc.)</b>			
Position Held	Period of Service (mm/yy – mm/yy)		
<b>Knowledge of Computer Software Packages/Programmes</b>			

\* Please delete where inapplicable

Note 1 : For teachers from Direct Subsidy Scheme (DSS) schools, actual salary level will need to be provided if their applications are successful.

Note 2 : We will acknowledge the receipt of your application by sending electronic mail to this address.

Note 3 : Please read paragraph 4 of EDBCM No. 16/2025.

**Choice of Interflow Arrangements (Please insert “✓” in the appropriate box(es))**

**Annual Teacher Secondment Exercise – for school heads and teachers from aided or DSS schools**

- specified in **Appendix A(1) to A(27)**.

**Annual Teacher Secondment Exercise – for school heads and teachers from government, aided or DSS schools**

- under the Digital Education Centre of Excellence Scheme specified in **Appendix A(28)**.

*Note: Applicant can only choose one from the above.*

**Scheme of Voluntary Postings to Schools – for EDB non-teaching departmental grade officers at basic rank**

- I wish to be considered for teaching duties in a government/aided school. Duly completed Annex 2 to this Appendix is attached. I am qualified to teach the following subjects and levels:

Order of preference	Subject(s)	Level	Type of school preferred
1.			* Government/Aided
			* Government/Aided

**Cross-grade Posting Scheme – for EDB departmental grade (either teaching or non-teaching) officers**

- I wish to be considered for cross-grade posting to take up teaching duties. I am qualified to teach the following subjects and levels:

**[With effect from 2004/05 school year, non-teaching departmental grade officers who wish to take up postings as school heads should obtain the Certificate of Principalship as required under the Continuing Professional Development for teaching staff. ]**

Order of preference	Subject(s)	Level
1.		

- I wish to be considered for cross-grade posting to the following non-teaching positions outside my own grade :

Order of preference	Nature of work preferred	Division/Section
1.		

**Additional Information**

Please provide any other relevant information that you think will be useful to your application. For example, you may elaborate why you think you are suitable for interflow, and in what ways and how you will contribute to improve overall education service and student learning through the interflow opportunity.

I wish to be considered for posting to areas other than those preference(s) indicated above under other interflow arrangements as deemed appropriate by EDB. \* YES/NO

**Declaration by Applicant (Please insert “✓” in the appropriate box(es))**

I accept the terms and conditions of interflow as set out in EDBCM No. 16/2025. I understand that it is my responsibility to provide accurate information required in this form and to report to EDB immediately any subsequent changes to the information provided in this form that may affect my eligibility or suitability for interflow. I also:

- have stayed in my current post for at least two years before the date of commencement of interflow.
- on completion of interflow, will have more than three years to serve before reaching the age of normal retirement.
- have not joined any interflow schemes for the past five years.

**Signature of Applicant:**

\_\_\_\_\_  
(Name : \_\_\_\_\_ ) Rank : \_\_\_\_\_  
Date : \_\_\_\_\_

\* Please delete where inapplicable

**Remarks**

The information provided in this form will be used for processing the application under the Staff Interflow Schemes administered by EDB. It may be disclosed to officers in EDB and the participating organisations who are required to handle appointment and personnel matters related to staff interflow. You have the right to request access to or correction of personal data provided in this form in accordance with the provisions of the Personal Data (Privacy) Ordinance. For enquiries, please contact Executive Officer (Human Resource Management) at Tel : 3509 8497 or e-mail: exohrm@edb.gov.hk.

**Education Bureau**  
**Staff Interflow Schemes 2025**  
**Annual Teacher Secondment Exercise (2025/26 school year)**

**Choice of Secondment Position Specified in A(1) to A(27)**

Please choose **no more than three** categories of secondment positions listed below in order of preference. Items selected other than your first three choices will **not** be considered.

Division/Office/Section	Eligible ranks	Qualification and experience required/preferred <i>(See Note)</i>	Choice of Preference <i>(Please fill in 1 – 3)</i>
A(1) SDD – Life Planning Education Section	GMs/SGMs of secondary schools	No less than five years (as at 31 August 2025) of full-time teaching experience and three years of experience in life planning education and career guidance work in secondary schools. Priority will be given to applicants with professional training in life planning education and career guidance such as the Certificate Course on Career Guidance and Life Planning for Secondary School Teachers.	
A(2) SED – Guidance and Discipline Section	Teachers of primary or secondary schools	No less than 5 years (as at 31 August 2025) of teaching experience preferably with professional training in guidance/discipline/counselling and at least 3 years of experience in school guidance/discipline work.	
A(3) CDI - Citizenship and Social Development Section	Teachers of secondary schools	Bachelor's degree (or equivalent), a post-graduate diploma/certificate in Education (or equivalent) and no less than 3 years (as at 31 August 2025) of full-time teaching experience in the subject of Citizenship and Social Development.	
A(4) CDI - English Language Education Section	Teachers of primary or secondary schools	Bachelor's degree/master's degree/doctoral degree majoring in English Language, English Studies, English Literature, English Language Education or Translation or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in the English Language subject at the primary or secondary level.	
A(5) CDI – Kindergarten and Primary Section	Teachers of primary schools	No less than three years (as at 31 August 2025) of full-time teaching experience in General Studies. Priority will be given to applicants with experience in piloting Primary Humanities.	
A(6) CDI – Moral, Civic and National Education Section Section 1	Teachers of primary or secondary schools	No less than three years (as at 31 August 2025) of full-time teaching experience in values education.	
A(7) CDI – Moral, Civic and National Education Section Section 2	Teachers of primary or secondary schools	No less than three years (as at 31 August 2025) of full-time teaching experience in national education.	
A(8) CDI – Moral, Civic and National Education Section Section 3	Teachers of primary or secondary schools	No less than three years (as at 31 August 2025) of full-time teaching experience in national education and/or national security education.	
A(9) CDI – Native-speaking English Teacher Section	English teachers of secondary schools	Bachelor's degree in English Language or equivalent, a post-graduate diploma / certificate in education (or equivalent), and no less than three years (as of 31 August 2025) of full-time teaching experience in the English Language subject at the secondary level.	
A(10) CDI – Personal, Social and Humanities Education Section Chinese History	GMs/SGMs of secondary schools	Bachelor's degree/ Master degree/ Doctoral degree majoring in Chinese History/ History or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in the Chinese History/ History subject at secondary levels.	
A(11) CDI – Personal, Social and Humanities Education Section History	GMs/SGMs of secondary schools	Bachelor's degree/ Master degree/ Doctoral degree majoring in History or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in History at secondary level(s).	
A(12) CDI – Physical Education Section	Teachers of primary schools	Bachelor's degree / Master degree / Doctoral degree majoring in PE / Sports-related subject or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in the PE.	
A(13) EID – Assessment and Hong Kong Examinations and Assessment Authority (A&HKEAA) Section	Teachers of primary or secondary schools	Bachelor's degree majoring in Chinese Language / English Language / Mathematics / or a Bachelor of Education degree majoring in Chinese Language / English Language / Mathematics, or equivalent, a certificate in education from a Hong Kong tertiary educational institution, or equivalent, at least five years (as at 31 August 2025) of full-time teaching experience in the subject of Chinese Language / English Language / Mathematics at primary and/or secondary level(s), solid grasp of strategies to implement the Chinese Language / English Language / Mathematics Education Curriculum of Hong Kong and experience in developing school-based Chinese Language / English Language / Mathematics curriculum, learning resources and assessment tasks and items at primary and/or secondary level(s).	
A(14) EID – Quality Education Fund Secretariat Team 1	Teachers of primary or secondary schools	No less than 4 years (as at 31 August 2025) of full-time teaching experience at primary and/or secondary level.	
A(15) EID – Quality Education Fund Secretariat Team 2	Teachers of primary or secondary schools	No less than 4 years (as at 31 August 2025) of full-time teaching experience at primary and/or secondary level.	
A(16) EID – Language Education and SCOLAR Section	Teachers of primary or secondary schools	Bachelor's degree/master's degree/doctoral degree majoring in English Language, English Literature, English Language Education or Translation or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in the English Language subject at the primary or secondary level.	
A(17) QAD – Life-wide Learning and Mainland Exchange Section 2	Teachers of primary or secondary schools	University degree in Chinese Language/Humanities disciplines/Liberal Studies/Science/Technology/ General Studies/Social Science or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than 5 years (as at 31 August 2025) of full-time teaching experience in relevant subjects. Proficiency in Putonghua is preferred.	
A(18) CSD – Language Learning Support Section	Panel heads/Assistant Panel heads/Coordinators of teaching Chinese to non-Chinese speaking students or level coordinators of primary or secondary schools	University degree or equivalent in Chinese/English Language and/or Chinese/English Language Education, a postgraduate diploma/certificate in education or equivalent and no less than six years (as at 31 August 2025) of full-time teaching experience in the English/Chinese subject at primary and/or secondary level(s). A higher degree or equivalent in Chinese/English language and/or Chinese/English Language Education is an advantage.	

**Education Bureau**  
**Staff Interflow Schemes 2025**  
**Annual Teacher Secondment Exercise (2025/26 school year)**

**Choice of Secondment Position Specified in A(1) to A(27)**

Please choose **no more than three** categories of secondment positions listed below in order of preference. Items selected other than your first three choices will **not** be considered.

Division/Office/Section	Eligible ranks	Qualification and experience required/preferred <i>(See Note)</i>	Choice of Preference <i>(Please fill in 1 – 3)</i>
A(19) CSD – School-based Curriculum Development (Secondary) Section	Teachers of secondary schools	University degree or equivalent, a postgraduate diploma/ certificate in education or equivalent, and no less than five years (as at 31 August 2025) of full-time teaching experience in the PSHE KLA, Mathematics Education, Science Education or other STEAM-related KLAs/ subjects, or no less than three years (as at 31 August 2025) of full-time teaching experience in CS. Experience of being the Prefect of Studies/ Head of Curriculum Development in schools would be preferable.	
A(20) CSD – School-based Curriculum Development (Primary) Section	Teachers of primary schools	Bachelor's degree in Chinese Language Education/English Language Education/Science/Social Science, or equivalent, a postgraduate diploma/certificate in education or equivalent, and no less than five years (as at 31 August 2025) of full-time teaching experience in the Chinese Language/English Language/General Studies subject(s) at primary level(s). They should have a good understanding on the local education systems and recent curriculum reforms in both local and international settings. Preference will be given to candidates who have proficiency in Putonghua or experience in Chinese Language/English Language Education/Primary Science/Primary Humanities/ General Studies curriculum development.	
A(21) CSD – School-based Professional Support Section	Teachers of primary or secondary schools	University degree or equivalent, a postgraduate diploma/certificate in education or equivalent and no less than six years (as at 31 August 2025) of full-time teaching experience. Priority will be given to English Language and Chinese Language teachers with experiences as panel heads, whole-school curriculum planning, or supporting the learning and teaching of non-Chinese speaking students.	
A(22) CSD – Technology Education Section STEM Education Centre	Teachers of secondary schools	University degree in Technology/STEAM-related disciplines, a postgraduate diploma/certificate in education or equivalent, and no less than four years (as at 31 August 2025) of full-time teaching experience in STEAM-related subjects at the secondary level. Priority will be given to candidates who have full-time teaching experience in Design and Technology related subjects at the secondary level.	
A(23) CSD – Technology Education Section Artificial Intelligence	Teachers of secondary schools	No less than four years (as at 31 August 2025) of full-time teaching experience in ICT or relevant subjects with implementation of AI in school. Preference may be given to candidates who possess good experience in teaching AI.	
A(24) CSD – Technology Education Section Primary Science or Mathematics	Teachers of primary schools	No less than four years (as at 31 August 2025) of full-time teaching experience in General Studies or Mathematics or Computer/IT lesson with implementation of Computational Thinking-Coding Education in school. Preference may be given to candidates who possess good experience in teaching coding education or applying coding education in General Studies or Mathematics.	
A(25) CSD – Science Education Section	Teachers of primary or secondary schools	Bachelor's degree/Master degree/Doctoral degree majoring in biology/chemistry/physics/engineering or equivalent, a postgraduate diploma/certificate in education or equivalent and no less than three years (as at 31 August 2025) of full-time teaching experience in the General Studies/science-related subject(s) at primary level or science subjects(s) at secondary level.	
A(26) CSD – Mathematics Education Section	Teachers of primary or secondary schools	Relevant university degree majoring in Mathematics/Mathematics Education, a related university degree plus a certificate/diploma in education majoring in Mathematics, a Teacher Certificate, or equivalent, and no less than three years (as at 31 August 2025) of full-time teaching experience in Mathematics at the primary/secondary level respectively.	
A(27) ITMD – Systems & Information Management Section	Teachers of primary or secondary schools	Adequate knowledge of the functioning of CloudSAMS and preferably no less than two years (as at 31 August 2025) of experience as a CloudSAMS administrator or equivalent.	

**Note** The requirements summarised in this table are for quick reference only. Please refer to Appendices A(1) to A(27) of EDBCM No. 16/2025 for the detailed eligibility criteria for the secondment positions.

**Signature of Applicant:**


\_\_\_\_\_  
 (Name : \_\_\_\_\_ )

Rank : \_\_\_\_\_  
 Date : \_\_\_\_\_

Education Bureau  
Staff Interflow Schemes 2025

Recommendation by Head of Division/School

Completion of this Annex is required for applications for teacher secondment commencing August/September 2025. This form should be completed by the school head (for applications from school teachers) or the applicant's supervisor (for applications from school heads).

Name of Applicant :	(Name)	(Rank)
<b>Supervisor's Remarks</b>		
What are your views on the applicant's suitability for secondment to EDB/posting to a school?		
What are your views on the applicant's strengths/areas for improvement and his/her potential for career development?		
Priority number of this application (if more than one application is submitted from the same division/school) :		<input style="width: 80px; height: 25px;" type="text"/>
Do you support this application? Please insert "✓" in the appropriate box.		
<input type="checkbox"/> <b>Yes, I support this application.</b> To the best of my knowledge, the applicant can be deployed to work for the interflow position he/she applies for. I understand that : <ul style="list-style-type: none"> <li>● it is my responsibility to report to EDB any subsequent changes to the applicant's terms and conditions of employment, duty/training commitment or approved leave schedule which may affect the applicant's eligibility or suitability for interflow.</li> <li>● there will be no acting appointment to cover the absence of the officers released for interflow.</li> </ul>		
<input type="checkbox"/> <b>No, I do not support this application.</b> Reason(s) : _____		
Please indicate your acceptance to the relief arrangement by inserting "✓" in <u>only one</u> of the following boxes :		
<input type="checkbox"/> <b><u>Application for participation in the Annual Teacher Secondment Exercise</u></b> I am willing to receive funding for employing a substitute teacher at the basic rank (at the actual salary level if the applicant is at the basic rank) as relief arrangement.		
<input type="checkbox"/> <b><u>Application for voluntary posting to schools for non-teaching departmental grade officers at basic rank</u></b> I am willing to receive funding (up to the minimum salary point of the teacher post) for employing non-civil service contract staff.		
	Signature of supervisor /School Head: _____ (Name and Post : _____ )	
	Division/School: _____	
	Tel : _____	Date : _____

\* Please delete where inapplicable